



Zamora Elementary

School Site Council (SSC) Minutes

Meeting Date: Thursday, October 22, 2019	Meeting Location: Old Band Room
Starting Time: 3:30	Ending Time: 4:30

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Meeting called to order at 3:22
2. Roll Call (1 minute)	None	Secretary	
3. Additions/Changes to Agenda (2 min.)		Chair	determination of SSC positions
4. Reading and Approval of Minutes (2 min.)		Secretary	Miller/Herrera
5. Reports of Officers/Committees (1 min.)		Chair	PTA – fall festival next week, Charleston Wrap wraps up next week, early numbers are about \$10,00 raised LCAP – Community and Family Engagement - need a representative to attend community meetings
6. Public Comment (1 min.)	*Not Applicable	Chair	none

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

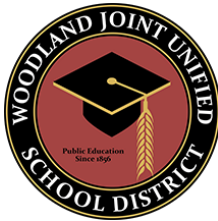
7. Unfinished Business (5 min.) • none		Principal	
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8. New Business (30 min.) <ul style="list-style-type: none"> ● Parent Involvement Survey ● Bylaw Review ● Budget Update – Title 1 Allocation change (+500) ● SBAC data – school score review and parent notification ● Initial Review of Safety Plan 		Chair/Principal	<p>Took the survey for parent involvement</p> <p>Review of current Bylaws – no new additions or changes suggested</p> <p>Budget – Gordon/Miller approval – to add the \$500 additional title 1 allocation to afterschool program support</p> <p>SBAC data review – initial review of school rankings, dashboard has not been released yet Discussion about how parents are notified of student scores and comparison from year to year suggested letter of communication if a change has occurred</p> <p>Safety Plan – handed out 2018-19 safety plan for review, will discuss with additions and changes and updates at the Dec. SSC meeting</p> <p>Site Council positions - Miller – chair, Wilson Secretary</p>
9. Adjournment (1 min.)		Chair	The meeting was adjourned at 4:37

Prepared By: Felicia Wilson _____
(signature)

Date: _____

Attach sign-in sheet



Zamora School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

Sept. 21, 2018	Selection/Election of SSC Council-Mandate
Sept. 25, 2018	Professional Development and Training for SSC-Roles and Responsibilities-Mandate
Oct. 22, 2019	Development of SSC Bylaws-Recommended
Oct. 4, 2018	Develop Meeting Calendar for 2013-13-Mandate
Oct. 4, 2018	Review Student Achievement Data-Mandate
Dec. 9, 2019	Monitor the Implementation of the Single Plan for Student Achievement-Mandate
Oct. 4, 2018	Coordinate with the Safety Committee regarding the Safe School Plan-Recommended
Oct. 4, 2018	Annually review and revise the plan and proposed expenditure of funds-Mandate
Dec. 9, 2019	Evaluate the effectiveness of the Single Plan for Student Achievement-Mandate
Dec. 5, 2019	For Sites who have ELAC -Coordinate with ELAC to review programs for English learners-Mandate
N/A	For newly identified PI year 1 schools only: Revision of the Single Plan for Student Achievement and reallocation of funds-Mandate
N/A	Title I Target Assistance Schools Only- Review procedures for identifying students for Title I-Mandate

	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the Single Plan for Student Achievement-Mandate
	Develop Single Plan for Student Achievement-Mandate